

## Weathersfield Service Group

### REQUEST FOR LANDSCAPING MODIFICATION APPROVAL (Rev. 12/2024)

**Please submit this form to BOTH the Chair of the Landscape Committee: John Bailey, as an email attachment:** [jbplays@icloud.com](mailto:jbplays@icloud.com) and and Mill House Properties: [hoa@millhouseproperties.com](mailto:hoa@millhouseproperties.com) *If you are unable to email this form to either John Bailey or Mill House Properties, please print and complete the hardcopy of the form and either: (1) drop at John's residence (534 Weathersfield) or mail it to him via USPS. He will ensure that Mill House receives a copy.*

**Since the Landscape Committee's annual budget for replanting is limited, please indicate if: (1) you are willing to personally pay for the plants; (2) would be willing to cost share; or (3) that the HOA pay for the plants.**

PROPERTY OWNER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE #: \_\_\_\_\_

Owner Funded: \_\_\_\_\_ Cost Share %age: \_\_\_\_\_ HOA Funded \_\_\_\_\_

**Personal Property:** Describe the proposed landscape modification to your personal property and why you are requesting the change. Describe overall plants/shrubs and materials to be used, and/or vegetation you wish to have pruned, removed, or replaced (use additional pages if needed).

Personal property is generally defined as ten feet from the front porch of the townhouse to the sidewalk in front and approximately ten feet along the side of the house extending to the HVAC system.

**Common Areas:** WSG is responsible for the care and maintenance of all Common Areas that are defined as the land around one's personal property including along the sides and rear of residences and in all parking areas.

Residents or members of a Close are prohibited from planting in or around Common Areas. However, if, due to the Rejuvenation of WSG of January 2021 or if there are dead or dying plants in Common Areas, residents or members of a Close should contact the Landscape Committee to consider a request to plant in their Common Area. Prior to any request, please review the [Landscape Guidelines for Renovations to Homeowner Property](#) available on the web and, if approved verbally during inspection by the Landscape Committee, submit a Request Form. The Committee needs to consider both the budget and equity when distributing funds among the residents or Closes and prioritize requests based on the greatest needs first, as determined by the Committee.

The Approval form must be submitted regardless of who will pay for and/or complete the work –the HOA or the homeowner or Close.

Have you reviewed the "Weathersfield Landscape Guidelines for Renovation to Homeowner Personal Property and WSG Common Areas" (02/2021)? Yes \_\_\_\_ No \_\_\_\_

Are you prepared to provide necessary maintenance including watering? Yes \_\_\_\_ No \_\_\_\_

Have you discussed this with your adjacent neighbor(s) and obtained a signature on this Form signifying they have been informed? Yes \_\_\_\_ No \_\_\_\_

HOMEOWNER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ADJACENT NEIGHBOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ADJACENT NEIGHBOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

LANDSCAPE COMMITTEE: Approved \_\_\_\_ Disapproved \_\_\_\_ Delayed \_\_\_\_

Approved with Restrictions \_\_\_\_ (see below)

COMMENTS regarding decision:

COMMITTEE CHAIR Signed: \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All work must be completed within 60 days of approval (signature by both parties), or a new application must be submitted to the Landscape Committee. Once work is complete this form will be considered closed.**