

Weathersfield Service Group

REQUEST FOR LANDSCAPING MODIFICATION APPROVAL (Rev. 1/2025)

Please submit this form as an email attachment: Mill House Properties:
hoa@millhouseproperties.com If you are unable to email the form, please print and complete the hardcopy of the form and drop it off at the home of the Chair of the Landscaping Committee or mail it via USPS. He will ensure that Mill House receives a copy.

DATE: _____
PROPERTY OWNER'S NAME: _____
ADDRESS: _____
EMAIL: _____ PHONE #: _____

If this involves cost outside of regular maintenance, please fill out the information below. (1) you are willing to personally pay for the plants; (2) would be willing to cost share; or (3) that the HOA pay for the plants.

Owner Funded: _____ Cost Share %age: _____ HOA Funded _____

Personal Property: On the next page, describe the proposed landscape modification to your personal property and why you are requesting the change. Describe overall plants/shrubs and materials to be used, and/or vegetation you wish to have pruned, removed, or replaced (use additional pages if needed).

Personal property is generally defined as ten feet from the front porch of the townhouse to the sidewalk in front and approximately ten feet along the side of the house extending to the HVAC system.

Common Areas: WSG is responsible for the care and maintenance of all Common Areas that are defined as the land around one's personal property including along the sides and rear of residences and in all parking areas.

Residents or members of a Close are prohibited from planting in or around Common Areas. However, if, due to the Rejuvenation of WSG of January 2021 or if there are dead or dying plants in Common Areas, residents or members of a Close should contact the Landscape Committee to consider a request to plant in their Common Area. Prior to any request, please review the [Landscape Guidelines for Renovations to Homeowner Property](#) available on the WSG website and if approved verbally during inspection by the Landscape Committee, submit a Request Form. The Committee needs to consider both the budget and equity when distributing funds among the residents or Closes and prioritize requests based on the greatest needs first, as determined by the Committee.

The Approval form must be submitted regardless of who will pay for and/or complete the work –the HOA or the homeowner or Close.

Have you reviewed the "Weathersfield Landscape Guidelines for Renovation to Homeowner Personal Property and WSG Common Areas"? Yes _____ No _____

Are you prepared to provide necessary maintenance including watering? Yes _____ No _____

Have you discussed this with your adjacent neighbor(s) and obtained a signature on this Form signifying they have been informed? Yes _____ No _____

HOMEOWNER SIGNATURE: _____ DATE: _____

ADJACENT NEIGHBOR SIGNATURE: _____ DATE: _____

ADJACENT NEIGHBOR SIGNATURE: _____ DATE: _____

LANDSCAPE COMMITTEE: Approved _____ Disapproved _____ Delayed _____

Approved with Restrictions _____(see below)

COMMENTS regarding decision:

Describe your project here:

COMMITTEE CHAIR Signed: __Date __

NOTE: All work must be completed within 60 days of approval (signature by both parties), or a new application must be submitted to the Landscape Committee. Once work is complete this form will be considered closed.